

Pill Millennium Centre

3G Pitch Booking Form



Name of Hirer:	
Organisation/Club:	
Address:	
	Post Code:
Email:	
Telephone Number:	
Invoice Name/Address/Email (if different from Hirer):	

Sport:
Adult or Junior (U16's):

SINGLE BOOKING	
Day:	Date:
Time:	

BLOCK BOOKING	
Day:	Time:
Booking Frequency:	
Booking Start Date:	
Booking End Date:	
Additional Information:	

Data Protection: Your information will be held under the Data protection Act 1998 and will be used by the Centre to provide the service applied for and to confirm, update and enhance our customer records.

FOR OFFICE USE	
Booking Cost:	
Pay on the Day or Invoice:	
Footwear Information Given:	
Staff Name:	
Date Booked:	

Booking Terms & Conditions

1. Interpretation

The "**Hirer**" shall mean the person, club or organisation hiring any part of the Artificial Grass Pitch. The **Hirer** must be over 18 years old.

"**PMT**" shall mean Pillgwenlly Millennium Trust Ltd.

"**3G**" shall mean the artificial grass pitch facility at the Pill Millennium Centre.

2. Bookings

All applications for the hire of **3G** shall be made on the **3G** Pitch Booking Form which is available at the Centre reception. Bookings may be taken by telephone but the **Hirer** must sign the Booking Form before the booking starts.

PMT reserves the right to decline a booking application without any reason being provided.

As the **Hirer** you will have responsibility for the hire charge and for ensuring all conditions of hire are complied with.

The minimum booking duration for the **3G** is 1 hour and the **3G** can only be booked as a Full Pitch.

Booking times must be strictly adhered to and play must end promptly at the end of the booking.

Block bookings may only be made for a maximum duration of 12 months and thereafter the booking agreement needs to be reviewed and extended.

PMT reserves the right to request a 20% non-refundable booking deposit.

Children's groups should be supervised at all times at an adult/child ratio of supervision suitable for the requirements of the activity taking place and by at least one adult arranged by the **Hirer**. Supervising adults should hold appropriate DBS certificates.

3. Charges

The **Hirer** must pay all charges by the method and payment terms required by **PMT**.

PMT will determine the charges for the **3G** and these may be liable to change without prior notice to the **Hirer**.

Unless otherwise agreed with the manager payment for **3G** bookings must be made **before** the start of the booked session.

PMT reserves the right to cancel future bookings without prior notice where charges remain unpaid 14 days after the due date.

4. Rules for Users

The correct footwear—astro trainer, clean trainers or moulded studs must be worn at all times. Spikes, metal studs, metal blades and muddy footwear may not be used on the **3G**. All use of the **3G** must be conducted in a proper and orderly manner and for the authorised purposes only.

PMT staff will complete random footwear spot checks and anybody found wearing inappropriate footwear will be denied access to the **3G**.

Spectators are not allowed onto the **3G** and must use the spectator area.

No food or drink is to be taken onto the **3G** other than players' refreshments. All litter, including bottles and cans, must be disposed of in the bins provided.

PMT operates a strict no chewing gum, no smoking and no spitting policy within the **3G** area. No dogs are allowed on the **3G**.

5. Floodlights

PMT will operate the floodlights as and when they are deemed by **PMT** staff to be necessary for play.

6. Balls Kicked Over Care Home Fence

The **Hirer** should not attempt to retrieve the ball themselves and should report the incident to **PMT** staff, including a description of the lost ball. **PMT** staff will contact the Care Home to attempt to retrieve the ball at the earliest convenience.

7. Cancellation by PMT

PMT reserves the right to cancel or amend any booking at any times and will not be liable for any loss or damage arising from such cancellation.

The hiring fee already paid in respect of the booking cancelled or terminated under section 7 will be refunded.

8. Cancellation by the Hirer

Should the **Hirer** cancel the booking or any part of it, the **Hirer** shall pay **PMT** the full amount of the hire charge due, unless;

The **Hirer** has given **PMT** 7 day's notice of the cancellation in writing to **PMT**. This can be made via email to admin@pillmill.co.uk.

9. Insurance

PMT is under no liability whatsoever in respect of personal injury, loss or damage which may be incurred by those using the **3G**, unless it is proved that **PMT** has been negligent.

Furthermore, **PMT** accepts no responsibility for any claims, actions, demands, proceedings or costs arising out of any claims made against the **Hirer** by a third party, and the **Hirer** shall indemnify the **PCT** against all such claims which may be brought against **PMT** arising out of or incidental to the hire of the facilities and equipment.

In advance of the booking commercial hirers must provide evidence that cover in respect of Public Liability has been obtained. A commercial hirer is defined as anyone who will be charging an admission price for the event or activity.

10. Damage to or Loss of Property

PMT will not accept liability for any damage to or loss of property belonging to users of the **3G** and related equipment.

11. Damage to the Facility

The **Hirer** agrees to pay **PMT**, on demand, the cost of repairing or making good any damage to the pitch, to the buildings or to the furniture, equipment and effects therein which may be damaged or destroyed by or in consequence of the booking.

12. First Aid or Emergency Incident

The **Hirer** is responsible for the provision of First Aid. All First Aid treatments, incidents and emergencies must be notified to the Duty Manager at the **PMT**.

13. CCTV

CCTV cameras are installed within and around the **3G**. The **Hirer** and users should be aware that images are being monitored and recorded for the purposes of crime prevention and public safety.

14. Sub Letting

PMT and its facilities/equipment may only be used by the **Hirer**. The **Hirer** may not sub-let or assign the benefit of any permitted booking.

15. Behaviour

As the **Hirer** you accept you are responsible for the behaviour of all persons participating or spectating in the booking.

16. Admissions

PMT reserves the right at its absolute discretion to refuse the admission of or to evict any person from the pitch or Centre.

17. Condition of Sporting Facilities

It is the responsibility of the **Hirer** to ensure that the sports facilities, changing rooms and toilets are left in a clean and clear condition.

CONFIRMATION OF AGREEMENT TO THESE TERMS & CONDITIONS OF HIRE

I hereby apply for the use of the 3G detailed in accordance with the agreed charges and undertake to observe and understand the conditions attached. I also agree to pay the agreed charges on demand.

Signature of applicant:

Date: